Instructions

For the Keystone Series® Mailbox

Thank you for purchasing a Keystone Series Mailbox. We hope you enjoy your new mailbox for many seasons to come.

Your Mailbox has arrived completely assembled and ready to be installed. If you purchased a Keystone Series Deluxe Post or Keystone Series Standard Post, correct mounting and installation instructions will be included with each post. While our mailbox can be used with other manufacturer's posts, please refer to their instructions for proper installation and attachment.

CUSTOMERS ARE REQUIRED TO CONTACT THE LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT A HEIGHT OF 41-45 INCHES FROM THE ROAD SURFACE TO INSIDE FLOOR OF THE MAILBOX OR POINT OF MAIL ENTRY (LOCKED DESIGNS) AND ARE SET BACK 6-8 INCHES FROM FRONT FACE OF CURB OR ROAD EDGE TO THE MAILBOX DOOR.

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Care Instructions

TIPS

Wax your mailbox at least twice a year using a quality car wax. The wax will provide your finish with a protective coating against ultraviolet rays, acid rain and oxidation and help maintain the integrity of the finish surface. In snow climates it can also help protect against salt spray. Rinsing your mailbox occasionally will aid in removing dirt and other environmental contaminants.

If you are installing your mailbox in a wall or pilaster, Gaines Manufacturing recommends, if at all possible, that you make the installation 'removable'. This is to enable, in the unfortunate event that your mailbox is damaged or vandalized, repair or replacement of your mailbox.

Install your mailbox away from sprinklers or re-aim your sprinklers so as not to hit your mailbox. As with an automobile, hard water deposits can damage the fine finish of your new mailbox.

Customer Service **(858) 486-7100**

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